

INSTRUCTIONS FOR REGISTRATION - FALL 2007
2nd YEAR DAY STUDENTS - CLASS OF 2009

Please read carefully the instructions for submitting the required forms and completing your registration:

REGISTRATION: Students may use the Rutgers [TouchTone](#) or the [Website Registration System](#) to register for the Fall 2007 semester through July 31, 2007. You can find the touch tone registration worksheet at both the law school and University Registrar websites. Be prepared with the Registration Index Numbers--your time will be limited. Also, be especially careful when entering the Registration Index Number as an incorrect number could result in an incorrect registration or no registration at all.

Touch-Tone Registration

1. The telephone numbers for Rutgers Touch-Tone Registration are (973) 353-1999; (732) 445-1999; or (856) 225-1999.
2. Enter the semester code which is 9 for the Fall.
3. Enter your 9-digit ID number (your RUID number).
4. Enter your Personal Access Code (PAC), which is the month and day of your birth to equal 4 digits.
5. Enter the Action Code which is 2.
6. The system will give you all further instructions.

If the system tells you that you need a special Permission Number, you must see Dean Garbaccio to obtain the number.

On-Line Registration:

Navigate to <http://webreg.rutgers.edu> and access the system using your 9 digit RUID number and your 4 digit (month/day) Personal Access Code (PAC). See Dean Garbaccio for special Permission Numbers.

SIGN-IN REGISTRATION: Each student must submit a sign-in registration form. This information is used to compile a class list and to determine final student enrollment. Please print all information carefully on this form. If your permanent home address and/or telephone number is new for the semester, you must also complete a Change of Address Form which is available in Dean Garbaccio's office, Room 170, so that it may be changed on central University records. Using this form to request your information be kept private blocks it for internal Law school purposes only. You should be aware that your directory information (address and telephone number) is also available on the Rutgers Info System and thus is available to users of the Internet both inside and outside the University. This information is drawn from admission and registration information in the computer system. You have the ability to block public access to this information by completing a form which is available at the Newark Registrar's Office, Blumenthal Hall, 3rd floor, 249 University Avenue, Newark, New Jersey 07102 or by following this link: <http://registrar.rutgers.edu/NB/DIREX-FM.HTM>.

TERM BILL: The term bill for the Fall 2007 semester for all law students is due on the date marked on the bill. A pre-printed term bill and instructions for completing it will be sent to you under separate cover from New Brunswick. The term bill will reflect the charges you must pay for the Fall semester.

FULL-TIME STUDENTS (those registering for 12 or more credits) will be charged full-time tuition and fees.

PART-TIME STUDENTS (those registering for 8 to 11 credits) will be charged by the credit hour and assessed part-time fees.

If you are a part-time student and add credits during the add period to the number of credits for which you registered and were billed and paid, you will be accountable for the extra money due. If during the registration period or the first ten (10) days of the new semester, you should drop below the number of credits for which you registered and paid, the University

will automatically refund any monies due you. There is no refund of tuition or fees for credits dropped after the first 10 days of the semester.

Please read the term bill instructions carefully. EACH STUDENT, INCLUDING A STUDENT ON FINANCIAL AID OR SCHOLARSHIP, IS REQUIRED TO SUBMIT A TERM BILL.

IF YOU DO NOT SUBMIT THE TERM BILL WITH PROPER PAYMENT BY THE DUE DATE, YOU WILL BE LIABLE FOR A \$125.00 LATE PAYMENT FEE AND YOUR REGISTRATION MAY BE CANCELLED.

It is the student's responsibility to obtain, complete and return the term bill on time. If you do not receive a term bill by the first week of August or have any questions concerning the bill, please contact the Rutgers-Newark Business Office, Student Services Building, 3rd floor, Newark, New Jersey (973) 353-5423.

RESIDENCY STATUS FOR TUITION PURPOSES:

New Students: Residency status for newly admitted students is determined by the admissions office at the time of admission. Appeals made by students to such decisions should be sent to the Law School Director of Admissions. If still unresolved, further appeal should be forwarded to the associate vice president for student services for final adjudication.

Currently Enrolled Students: Residency status for enrolled students is determined by the area registrars. Students who are seeking a change in their official place of domicile from out-of-state residency to New Jersey residency must file a Residence Analysis Form with the Newark Registrar's Office no later than the last week of the term for which the change of residency for in-state tuition payment is sought. If a student files the form after the last week of that term, the student forfeits the right to a residency assessment for that term. The Residence Analysis Form may be obtained from the Law School Admissions Office by the students who are in their initial term and from the Newark Registrar's Office thereafter.

Appeals made by students from the area registrar's decision should be directed to the university registrar. If still unresolved, further appeal should be forwarded to the associate vice president for student services for final adjudication.

FULL-TIME VS. PART-TIME STATUS FOR TUITION, FINANCIAL AID AND STUDENT HEALTH INSURANCE:

a. Full-time tuition and fees will be charged by the University to a student who registers for 12 or more credits for the semester. Full-time students who drop to 11 or fewer credits after the first 10 days of classes will not receive a refund of tuition and fees for the credits dropped..

b. Part-time tuition and fees will be charged by the University to any student who registers for 11 or fewer credits for the semester. Part-time students who drop credits after the first 10 days of classes will not receive a refund of tuition and fees for the credits dropped.

c. Financial Aid: The main components to Graduate Financial Aid at Rutgers Law school are loans, federal work-study, and scholarships and grants. To be eligible for any need-based financial aid, a student must have a Free Application for Federal Student Aid (FAFSA) or FAFSA Renewal on file with the Department of Education. (FAFSA is a need-analysis tool used by the Dept. of Education and the university to determine eligibility for available programs.)

Rutgers participates in the Federal Direct Student Loan Program. Under this program, all law students (day & evening) are eligible to borrow up to a maximum of \$18,500/year in Direct Federal Stafford Loans, subject to their cost of attendance and need. These loans are awarded in some combination of subsidized and/or unsubsidized loans. Subsidized Federal Stafford Loans, as well as the Federal Perkins Loans, Federal Work-Study Funds, NJ State Grants, and EOF Grants are need-based. Additional educational loans are available from governmental and private sources to help bridge the gap between the federal loan programs and the student's cost of attendance.

Rutgers also offers some merit-based and need-based institutional scholarships. All first year students are automatically considered for these scholarships by virtue of applying and being admitted to the law school. All returning students are considered for the 2nd, 3rd and 4th year scholarship awards by completing and returning the scholarship application handed out at the end of the Spring term. Students should also investigate the availability of private sources of funding, such as awards offered by civic, social or religious organizations.

Contact the law school Financial Aid Office, Room 228, (973) 353-1702, for further information regarding any of the above programs. Students can also contact the main University Financial Aid Office, Blumenthal Hall, 249 University Avenue, 3rd floor, (973) 353-5151, with any financial aid questions or problems.

d. Student Health Service and Insurance: Only full-time students (those registering for 12 or more credits and thus paying a higher student fee) are (1) eligible to use the Student Health Center and (2) covered by the University's basic accident and sickness insurance plan. Part-time students may purchase both these services for a per semester charge. There are two policies of major medical insurance which may be purchased for an additional charge per semester. Further information may be obtained from Dean Rothman or the Student Health Services, Blumenthal Hall, in mid-August when final rates have been set.

CREDIT REQUIREMENTS: By law school rules all full-time students must register for a minimum of twelve (12) credits. Permission of Assistant Dean Andrew Rothman must be obtained before registering for more than 16 credits; advance approval is required. The Registrar's Office will not accept any registration forms indicating more than 16 credits unless approved by the Assistant Dean Andrew Rothman. Students carrying an unauthorized overload after the fourth week of classes will have their overload administratively reduced to the authorized level and will be assigned a "W" grade for the course. Note that the overload limit applies to interdisciplinary courses as well.

Part-time, evening students must take a minimum of 8 credits but not more than 11 credits in any semester.

Students are urged to consult the current [Student Handbook](#) on academic and residence requirements for graduation and general registration policies and procedures. Part-time students please see [Special Information for Part-time Students](#). Also read item number 3 above concerning tuition, financial aid and student health insurance for full- and part-time students.

Please note that any student who registers for two courses in which any of the class hours conflict or for a course which he or she has previously successfully completed will be denied credit.

REQUIRED COURSES: A student in any of the following categories must take the courses when next given. A student who:

- a. has received a grade of "F" (Unsatisfactory without credit) in a required course;
- b. did not take a required course when it was first offered to his/her class (as when the student was out-of-residence during that semester);
- c. has been required by the Committee on Scholastic Standing to repeat a course;
- d. must take a required course following transfer from another law school;
- e. transferred from part-time to full-time status or vice versa before completion of the required curriculum.

The required courses are: Contracts, Property, Torts, Legal Research and Writing I and II, Criminal Law, Constitutional Law, Civil Procedure, the first year required elective course and a legal ethics course.

Permission to defer taking a required course when it is next given may be granted only by Associate Dean Frances Bouchoux. It is the student's obligation to be sure that all requirements of this paragraph are met.

Only certain sections of required first-year courses are open to upperclass students. You must secure prior permission to register for these courses. Please call Dean Garbaccio (973) 353-5396 to find out the section, course and registration numbers of these courses.

Students who delay complying with these requirements may find themselves closed out of their preferred sections of upperclass and required courses. Students who do not register for a required course which they must complete are subject to being automatically assigned to a section and dropped from one of their elective courses, if need be.

MANDATORY COURSE IN LEGAL ETHICS: Any student who was admitted to the law school beginning with the Fall 2000 semester, or thereafter, will be required to successfully complete a one-semester course in legal ethics in order to graduate. Either of the following courses satisfies the requirement: Legal Profession (2 cr.) or Professional Responsibility (3 cr.).

COURSE AND SCHEDULE CHANGES: A period for altering your registration will be held at the start of the new semester. However, we urge all students to carefully select all their courses now, to prevent being closed out of a course in August.

A course may be added during the first week of classes without obtaining approval. Thereafter, students may add a course only with the permission of the professor and the Associate Dean. This permission is not routinely granted.

A student may withdraw from a course, seminar or clinic without permission during the first ten days of the semester. During the first five days of the semester, courses may be dropped by using Touch-Tone or Website registration. Thereafter, all courses must be dropped by using a "Change of Course Form" (Drop/Add Slip) available in Dean Garbaccio's office, Room 170. In an examination course, withdrawals will be permitted until the day of the examination prior to the start of the actual examination. In a seminar or clinic, withdrawals will be permitted until the final official meeting of the class provided that the instructor has consented to the withdrawal. A grade of "W" will be entered on the record for any course dropped after the first 10 days of the new semester.

A grade of "F" will be entered as the final grade for a student who does not sit for his/her examination (unless officially excused by the Dean's Office) or who does not complete the seminar or clinic work when required by the instructor.

If you desire to drop and/or add one or more courses for any reason, you may do so without approval only during the following periods. Transactions done during this period are to be completed by using the Touch-Tone or Website Registration System.

a. Period to add: August 22 to August 28

b. Period to drop: August 22 to day of examination or to the final official meeting of the class, seminar or clinic*

"Drop" and "Add" slips will be available at Ms. Garbaccio's office, Room 170, and may be submitted during the hours of 10:00 a.m.-12 noon and 2:00-4:00 p.m.

IMPORTANT:

*After the first five days of classes, the drop/add procedure must be completed by using a Change of Course Form (Drop/Add Slip) which is available in Dean Garbaccio's office, Room 170. For each course dropped after the first ten (10) days of classes, September 5, 2007, a grade of "W" will be assigned. In addition, there will be no refund of tuition or fees for any course dropped after the first (10) days of classes.

PLEASE NOTE: If you are a member of the Rutgers Law Review, Computer and Technology Law Journal, Race and the Law Review, Rutgers Law Record or Women's Rights Law Reporter, you may only count a maximum of six (6) credits of the following enterprises: Independent Research, Judicial Externship, Attorney General Externship, Federal Public Defender Externship, Immigration Law Externship, NRB Externship, Field Placement, Research Assistant, Teaching Assistant, Moot Court or Mock Trial Competition or various competition boards, toward the 84 credits needed for graduation.

LOTTERIES: If a course(s) is/are over-enrolled, the list of students who will be permitted to take the course(s) will be posted before the beginning of the Fall semester on the Dean's Bulletin Board on the first floor. **Students are to check these lists before attending classes and buying books.** If you are lotteried from a course, please drop the course at the beginning of the new semester. If you do not complete Touch-Tone or Website registration by the due date of July 31, 2007, you will not be included in any lotteries that may be held.

NOTE: Confirmation of registration by telephone at the beginning of the semester will reflect only those courses for which you registered. It will not include information on any lotteries which might be held. Therefore, you must check the posted lottery lists in order to confirm your final registration status.

GRADUATION WRITING REQUIREMENT: All student must meet the graduation writing requirement. This requirement can be met in any of the following ways:

1. Completion of a paper in courses or seminars designated as meeting the graduation writing requirement.
2. Independent Research. You may not use Judicial Externships, Research Assistants, or Teaching Assistants to meet the graduation writing requirement.
3. Publishable notes submitted to the Rutgers Law Review, Computer and Technology Journal, the Race and Law Review, The Rutgers Law Record or the Women's Rights Law Reporter.
4. Completion of the Appellate Advocacy course.
5. A competition brief for an intramural or interscholastic competition.
6. Completion in a semester in any Rutgers Law School clinic.

All work must be in the form of an analytical piece of writing. The paper must be at least 25 double-spaced typed pages in length and must be completed no later than ONE SEMESTER PRIOR TO GRADUATION (unless prior permission to complete the requirement during the last semester is obtained from Dean Rothman). For Appellate Advocacy and clinics, no separate paper need be written, but the academic requirements of the individual course or clinics must be met.

OPTING: In October 2000 the faculty passed the following revision to the grading option system effective with students who matriculate in the law school in the Fall 2000 semester or thereafter:

Students may not opt for Grading System II (Pass/D/F):

- a. for any first-year required course (Contracts, Torts, Criminal Law, Property, Constitutional Law, Civil Procedure or Legal Research and Writing I & II) or any clinic.
- b. more than once per academic time period (semester or summer session), and they may not opt for more than a total of 12 credits over their entire law school career. Enterprises that are graded on a Pass/Fail basis (e.g. journal participation credits, teaching assistant, moot court, etc.) do not count toward this limitation.

Opting for a grading system for the Fall 2007 semester must take place during the first 21 days of the semester. Since school begins on Wednesday, August 22, 2007, the last day to opt will be Tuesday, September 11th (Saturdays and Sundays are included in the 21 days). All students are expected to register their choice for a grading system by 4:00 p.m. on September 11th. No exceptions to this rule will be granted. You need to opt only if you wish to be graded under System II (Pass-D and F).

If you do not register a choice, you will automatically be graded under System I (A, B, C, D, and F). The opting forms are available after the first week of the new semester in Room 170. If you opt for Pass-D, and F, any letter grade(s) received in the course(s) will never be released to anyone for any reason

ENROLLING IN EVENING CLASSES: Upperclass day students may enroll in evening courses on a space-available basis. Evening students have first preference on all evening courses. Evening students may enroll in day school courses but will be on an equal basis with upperclass day students.

ATTENDANCE IN CLASSES: Regular class attendance is required in all classes. Every instructor shall deny students whose unexcused absences exceed 20% of the total number of class sessions the opportunity to sit for their final examination or to submit a final term paper pursuant to the Law School Faculty's attendance policy. In upperclass courses which depend upon student participation (e.g., seminars, clinics, Appellate Advocacy, Trial Presentation, etc.), the instructor may drop the student from the course but deny the student permission to withdraw with a "W" grade. In such an event, the final grade for that student in the course would be an "F".

In a first year required course, students may not withdraw, and a student dismissed from the class for non-attendance by the instructor will have a grade of "F" entered, absent special action of the Committee on Scholastic Standing.

EXAMINATION DEFERMENTS: Students are expected, whenever possible, to anticipate examination schedule problems at the time of registration. The examination schedule is published with registration materials for this purpose, and examination deferrals will not be granted because the student has too many examinations scheduled on consecutive days. For similar reasons, students who anticipate that medical or personal problems will interfere with a heavy examination schedule are expected to register for non-examination courses, register for a reduced or part-time load, or to withdraw from school for a semester. Deferral requests based on examination schedule problems that should have been anticipated at the time of registration will not be granted except in cases of extreme hardship. Consult Assistant Dean Andrew Rothman if you have further questions. January graduates are urged to consult Dean Rothman by the beginning of the Fall semester about minimizing conflicts between examinations and their bar review courses.

Students wishing to enroll in courses whose classes do not conflict but whose examinations do, may see Assistant Dean Rothman about deferring one of the exams.

STUDENTS WITH FINANCIAL OBLIGATIONS:

Transcripts - In accordance with university procedures, no student or former student may obtain a transcript of his/her academic record if he/she is under any financial obligation to the university.

Diplomas - Diplomas will be withheld from any student who is under any financial obligation to the university.

Registration - A student's registration will be canceled prior to the beginning of a semester if he/she has any single or combination of financial obligations that total \$100.

INDEPENDENT RESEARCH: Any student who wishes to do an Independent Research project must prepare an outline of the project and submit it to the law school professor who will be supervising the work for approval. (The professor must be a full-time member of the faculty.) After the law school professor has signed the document, it must be given to Assistant Dean Andrew Rothman for final approval. The signed approval slip must then be submitted to Ms. Garbaccio's office, Room 170. Permission must be secured by the end of the first week of the new semester. Be sure the approval slip includes the number of credits the project will be worth--1, 2 or 3 credits are permitted for each project. Use the Application for Independent Research Form which can be obtained from Dean Garbaccio's office, Room 170.

JUDICIAL EXTERNSHIP: Any student who has secured a Judicial Externship for the Fall semester (or who has completed one for the summer and deferred registering for it until the fall semester) must complete a Judicial Externship Form available in Dean Garbaccio's office, Room 170. Please indicate on the form the name of the Judge and in which court he or she presides. This form must be signed by the Assistant Dean Pascale Walker. Be sure the form includes the number of credits the externship is worth--2 or 3 credits are permitted. The signed approval form must be returned to Ms. Garbaccio's office, Room 170.

N.B. All students who register for Judicial Externship this Fall or who completed the enterprise this past summer (and did not attend the summer externship seminar) must attend a regularly scheduled class entitled Externship Seminar taught by Dean Walker (See the Class Schedule for meeting times. You may not register for any other course that meets during that class period.) It will address common issues of substance and procedure, including one session on ethics and one session on jurisdictional issues. In addition to class attendance, students must complete 210 externship hours to earn 3 credits and 140 externship hours to earn 2 credits and submit a completed evaluation form and two writing samples that they completed during the externship. ATTENDANCE AT THE SEMINAR CLASSES IS MANDATORY.

RESEARCH ASSISTANT: Any student who is going to be a Research Assistant for a faculty member must complete a Research Assistant Form (green) available from Dean Garbaccio's office, Room 170. You are to write a short description of the research project on which you will be working. The form must be signed by the faculty member for whom you will be working and by Dean Rothman. (The professor must be a full-time member of the faculty.) The signed approval slip must be submitted to Ms. Garbaccio's office, Room 170. Be sure the approval slip includes the number of credits the project will be worth--1, 2 or 3 credits are permitted for this work.

TEACHING ASSISTANT: Any student who is going to be a Teaching Assistant for any course (including MSP tutors who are receiving academic credit) during the Fall semester must complete an Application for Teaching Assistant Form (pink) available from Dean Garbaccio's office, Room 170. Please list the name of the faculty member and the course on the lines provided on the form. The form must first be signed by the faculty member and then by Dean Rothman. The signed approval form must be submitted to Ms. Garbaccio's office, Room 170. Be sure the form includes the number of credits which you are to receive--either 1 or 2. This course is graded Pass/F--it is never graded with a letter grade.

If you have been selected as a Teaching Associate for the LEGAL RESEARCH AND WRITING PROGRAM, you are to register for the course entitled "RUTGERS TEACHING ASSOCIATE" listed under Student Participation Credits on the Fall Course Offerings List.

The school, subject, course and registration index numbers for Independent Research, Judicial Externship, Research Assistant and Teaching Assistant can be found on the Fall 2007 Course Offerings List included in this packet.

ATTORNEY GENERAL EXTERNSHIP: The faculty advisor for this externship is Assistant Dean Walker.

Approximately eight to ten externship positions are available during the Fall 2007 semester in the Newark office of the New Jersey Attorney General (the office is a five-minute walk from the law school). These positions will be in the sections on Civil Rights, Consumer Affairs, Health Law/Profession Regulation, New Jersey Transit and UMDNJ. Each student is under the direct supervision of a Deputy Attorney General and will be given research and writing assignments, as well as an opportunity to participate in litigation activities and in-house seminars. A full description of the program is available from Dean Walker.

The externship earns three academic credits and requires a minimum of 210 hours over the course of the semester. Students wishing to apply for the externship should leave a resume and writing sample with Dean Walker no later than August 6. The Attorney General will select those students invited to participate in the program by the beginning of the new semester. This program is open only to Rutgers-Newark students.

N.B. All students who register for Attorney General Externship this Fall must attend a regularly scheduled seminar at the Attorney General's Office. In addition to the 210 externship hours to earn 3 credits, students must submit a completed evaluation form and two writing samples that they completed during the Attorney General will select those students invited to participate in the externship. ATTENDANCE AT THE SEMINAR CLASSES IS MANDATORY. However, students may be excused from some of the seminars depending on the number and subjects of in-house seminars offered by the Attorney General's office.

FEDERAL PUBLIC DEFENDER EXTERNSHIP

This externship with the Federal Public Defender for the District of New Jersey places students in the Newark branch of the office. The externship is designed to increase a student's knowledge and insight into the criminal justice system through observation of and intensive interaction with attorneys, judges, and other personnel. It is also designed to further the students' understanding of criminal law and criminal procedure, and to assist them in developing a number of lawyering skills such as legal research and analysis, writing, interviewing, fact investigation, and the strategic use of evidence.

It will be offered in both the fall and spring semesters, worth three credits and will require the student to spend 12-15 hours per week at the office to total 210 hours. Responsibilities include extensive research and writing on various issues relating to criminal law and criminal procedure, including preparation of pretrial motions, sentencing memoranda, and appellate briefs. At the conclusion of the externship, students must submit a minimum of 30 pages of their work for review both by the supervising attorney in the Office and a faculty member. Students are also required to attend a minimum of four hours of classroom instruction conducted by the staff of the Federal Public Defender's Office during the semester in addition to meeting regularly with Prof. Raveson.

Students wishing to enroll in the Federal Public Defender Externship must submit a resume, a transcript, and a writing sample to Prof. Raveson no later than August 6, 2007. Prof. Raveson and the supervisor at the Office of the Federal Public Defenders will review these materials and select the students. Students may not enroll in the

externship program until they have been selected. Students seeking to enroll in this program should enroll for a full load without the externship. If selected for the externship, they will enroll through the procedure for adding a course.

NATIONAL LABOR RELATIONS BOARD (NLRB) EXTERNSHIP:

Faculty advisor - Professor James Pope.

Application: Students interested in participating must obtain an "NLRB Externship Packet" from his secretary, Faculty Secretaries Office. Application forms for the fall semester must be completed and mailed by August 6, 2007.

Hours of work per week: 15 (to be scheduled on three consecutive days)

(NLRB, Cont.)

Location: The Newark regional office of the NLRB is in the Federal Building on Broad Street.

Eligibility: Second & third year students who have successfully completed or are concurrently enrolled in Labor Law.

Description of work: The National Labor Relations Board (NLRB) enforces federal statutes governing industrial relations. All NLRB externs will be assigned a wide variety of tasks related to the processing and handling of "live" cases. Students will assist NLRB attorneys in their day-to-day responsibilities. A significant portion of their time will be devoted to researching substantive, evidentiary and procedural issues, which they will document through legal memoranda. Participants will also be called upon to interview witnesses and prepare affidavits, and, if possible, handle a few simple investigations on their own (under their supervisor's close supervision). They will be invited to attend any staff training seminars that are conducted during their tenure. In addition, NLRB externs will attend an occasional externship seminar at the law school.

FIELD PLACEMENT: Any student who is accepted for a position in an agency outside the law school must register for the course entitled Field Placement and also complete an Application for Field Placement Form which is available in Dean Garbaccio's office, Room 170. It must be signed by the faculty member who will be the sponsor for this enterprise and Dean Rothman. This course is graded Pass/Fail.

CLINICS: Students are to register for a clinic by using Touch-Tone or On-Line Registration in the same manner as for any other course except the clinic credits must be entered. For example, when asked to enter the number of credits for a clinic which is worth 6 credits, you would enter 060 because all "By Arrangement" (B/A) credits must be entered as a three digit number. If a lottery becomes necessary in any clinic, the results will be posted on the Dean's Bulletin Board.

REMINDER: Please note that only third-year students may register Urban Legal Clinic-Section (1); but second and third year students may register for Section (2) (Special Education Clinic) and Section (3) (Community Law Program). Part-time students must have permission of the clinical faculty before registering for any clinic.

Students may only register for one clinic per semester. In addition, the first time you register for any clinic, you must register for the total number of credits the clinic is worth. For example, if the clinic is worth 6 credits (B/A to 6 credits), then you must register for 6 credits.

INTERDISCIPLINARY COURSES: Students may take up to six (6) credits (and occasionally nine (9) credits) of law-related, graduate-level courses at other Rutgers divisions, for credit toward a J.D. degree. Interdisciplinary credit is intended to permit students to relate law to some other field of inquiry, not to acquire instruction in legal subjects outside the environment of the law school. Therefore, permission will not be granted for courses that essentially duplicate courses available at the law school. See Assistant Dean Andrew Rothman prior to registering for information and advance approval.

Students may also take courses at other Rutgers divisions on a not-for-credit basis. Note that the course-load limitation (to 16 credits unless special permission has been obtained) applies as well to interdisciplinary courses, regardless of whether they are taken for credit. Advance approval is required.

See Assistant Dean Rothman for information about joint-degree programs with the school of Criminal Justice (leading to a J.D.-M.A.) or the Graduate School of Urban Planning, New Brunswick (leading to a J.D.-M.C.R.P). Course descriptions and schedules may be obtained as well directly from the Deans' Offices at the respective schools.

INCOMPLETES FROM THE 2006-07 ACADEMIC YEAR: All work for a academic enterprise must be submitted to the instructor in final form no later than two weeks before the date when grades must be submitted to the University for recording for the semester during which the enterprise was taken. Generally, this means that work from the Spring semester cannot be submitted beyond June 1 and work from the Fall semester cannot be submitted beyond February 1. Summer work is generally due by September 1. Extensions beyond this deadlines (which will be fixed each semester and noted in the registration materials) will be granted by Assistant Dean Andrew Rothman only under the same conditions as for exams deferrals--extreme illness, religious reasons, or sudden, unforeseeable and unavoidable emergency.

Upon certification by the instructor that substantial progress has been made towards completion of the work, a short deferral will be granted. Generally, this is not more than a few days.

IN ORDER FOR YOUR Fall 2007 REGISTRATION TO BE COMPLETE YOU MUST RETURN THE FOLLOWING MATERIALS TO DEAN GARBACCIO, ROOM 170, BY JULY 31, 2007.

1. Sign-In Registration Form
2. Full-time/Part-time Status Form

You must be sure to register for your courses by using Touch-Tone or Website Registration by July 31, 2007. If you fail to do this, you will be required to do all registration in person and you may lose priority in any lotteries which may be held. If you fail to return any of the above mentioned forms, your registration will not be processed. Registration material may be mailed to the following address:

Dean Linda Garbaccio
Rutgers University School of Law
123 Washington Street
Newark, New Jersey 07102

THE REGISTRATION MATERIALS ARE DUE IN DEAN GARBACCIO'S OFFICE BY 12:00 NOON ON JULY 31, 2007.

REGISTRATION MATERIAL WILL NOT BE ACCEPTED BY MAIL AFTER JULY 31, 2007. All registration material returned after the due date must be submitted in person.

THE TERM BILL IS DUE ON THE DATE INDICATED ON THE BILL. Check the term bill for the date. Late payment of term bills will be assessed a late fee of \$125.00.